

Meeting Date:	Wednesday, 4 December 2024
Meeting Time:	Gather 8:45am for 9:00am start to 5:00pm close
Meeting Location:	Executive Boardroom, Royal Adelaide Hospital
Members:	Mr Raymond Spencer (Chair), Professor Judith Dwyer (Deputy Chair), Professor Christine (Chris) Kilpatrick, Mr Peter Hanlon, Ms Ingrid Haythorpe, and Mr Kevin Cantley
Observers:	Associate Professor Peter Subramaniam, Observer (Chair, Clinical Council), and Mrs Vanessa McLoughlin, A/Director, Budget and Performance Branch, Department for Treasury and Finance
Attendees:	Dr Emma McCahon, Chief Executive Officer, Ms Catherine Shadbolt, Executive Director, Finance and Business Services, Ms Holly Clark, Director, Office of the CEO/Chief of Staff, Ms Rachael Kay, Executive Director, Operations and Performance, <i>Ms Elena Dicus, Executive Director, Strategy and Digital (Executive Observer), Ms Chris McLoughlin, A/Executive Director, People and Culture (Executive Observer)</i> , Mr Andrej Knez, Manager, Board and Government Relations (minute taker) and Ms Emily Barr, Senior Project Officer, Board and Government Relations
Invitees:	Dr James Malycha, ICU Consultant (item 3.1), Mr Michael Luchich, Chair, SCSS Committee (items 5.4 and 5.5), and Adj Associate Professor Julie Hartley-Jones, Group Executive Director, SCSS (items 5.4 and 5.5)
Lunch Invitees:	Ms Vicki Hume, Program Director, Surgery, Ms Charlotte Sale, Program Director, Cancer, Ms Nicole Jones, Program Director, Heart and Lung/Speciality Medicine 1, Ms Shannon Ryan, Program Director, Acute and urgent Care, Ms Naomi Heinrich, Program Director, Critical Care and Perioperative, Ms Jane de Bruyn, Program Director, Neuroscience and Rehabilitation/Speciality Medicine 2 and Outpatients, Mr Matthew Tuk, Program Director, Network Operations Centre, <i>Ms Anna McClure, Executive Director, Integrated Care and Partnerships</i> , Ms Lisa Bartholomaeus, Program Director, Integrated Care, <i>Dr Paul Furst, Executive Director, Mental Health Clinical Program and SA Prison Health Service</i> and Ms Jo Glover, Program Director, Mental Health Clinical Program and SA Prison Health Service
Apologies:	Professor Justin Beilby

## AGENDA:

*Marni ngadlu tampinhi*

*Ngadlu*

*Kaurna yartangka inparrinhi*

*Ngadlu tampinhi Kaurna Purkarna kuma Miyurna iya yalaka*

*We would like to acknowledge this land that we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their country. We also acknowledge the Kaurna people as the custodians of the greater Adelaide region and that their cultural, linguistic and heritage beliefs are still important to the living Kaurna people today.*

No	Agenda Item	Responsibility	Format	Time	Page
	<b>Tour of the Royal Adelaide Hospital (8:45am for 9:00am to 10:00am)</b>				<b>4</b>
	There will be two tour groups led by <i>Dr Emma McCahon</i> and <i>Ms Rachael Kay</i> to the following areas: Network Operations Centre (Ms Matthew Tuk), Outpatients Department (Ms Jane de Bruyn), Emergency Department (Ms Shannon Ryan), and Cariology Ward (Ms Nicole Jones).				
1	Meeting Opening				
1.1	Welcome and Apologies	Chair	Verbal	10:05am (15)	
1.2	Conflict of Interest Disclosure	Chair	Verbal		
1.3	Confirmation of Agenda / Any Other Business	Chair	Note		
1.4	Confirmation of Previous Minutes	Chair	Approve		<b>6</b>
1.5	Action List	Chair	Discuss		<b>17</b>
2	Connection to Purpose				
2.1	Patient Story	E McCahon	Discuss	10:20am (10)	
3	Presentation				
3.1	An Introduction to Artificial Intelligence (AI) and CALHN AI Governance	J Malycha E Dicus	Discuss	10:30am (60)	<b>23</b>
4	CEO Updates				
4.1	CEO Report	E McCahon	Discuss	11:30am (10)	<b>31</b>
4.2	Health Cabinet Committee	E McCahon	Discuss		<b>59</b>
4.3	CEO Performance Improvement Projects	E McCahon	Verbal		
5	Matters for Update and Discussion				
<b>Our Priorities</b>					
<b>We invest in what matters</b>					
5.1	Board Priority Areas 2024-25	Chair	Discuss	11:40am (20)	<b>70</b>
5.2	Finance Report	C Shadbolt	Discuss	12:00pm (20)	<b>71</b>
5.3	Royal Adelaide Hospital Network Update	E Dicus	Discuss	12:20pm (10)	<b>85</b>
<b>Break and Lunch with RAH Program Directors (12:30pm to 1:30pm)</b>					
<b>Compliance and Legislation</b>					
5.4	SCSS Asset Management Plan for SA Dental	J Hartley-Jones M Luchich	Endorse	1:30pm (30)	<b>88</b>
5.5	SCSS Committee Report Update	J Hartley-Jones M Luchich	Discuss	2:00pm (30)	<b>102</b>
5.6	CALHN 2024-25 Service Agreement	E McCahon	Approve	2:30pm (15)	<b>124</b>
<b>We attract and foster world-class talent</b>					
5.7	LeadershipSpace Update	C McLoughlin	Discuss	2:45pm (15)	<b>157</b>
6	Committee Reports				
<b>Dates written reports are due:</b>					
<ul style="list-style-type: none"> <li><b>Statewide Clinical Support Services (Aug / Dec)</b></li> <li><b>Audit and Risk (Apr / Dec)</b></li> <li><b>Clinical Governance and Consumer Engagement (Apr / Oct)</b></li> <li><b>People and Culture (Jun)</b></li> </ul>					
6.1	Audit and Risk	Chair	Discuss	3:00pm (20)	<b>160</b>
6.2	People and Culture	Chair	Verbal	3:25pm (5)	

No	Agenda Item	Responsibility	Format	Time	Page
7	Board Reflections and Conclusion			3:30pm (30)	
8	Executive Session (Board/CEO)			4:00pm (30)	
9	Executive Session (Board)			4:30pm (30)	
Close of meeting					
Next Meeting	Date: Wednesday, 5 February 2025 Location: Hampstead Centre				

## Consent Agenda

*(Published in Diligent on 15 November 2024, updated on 20 November 2024)*

No	Topic	Responsibility	Action	Page
10	Matters for Noting			
10.1	Integrated Quality and Performance Report	E Dicus	Note	2
10.2	Workforce Report	C McLoughlin	Note	33
10.3	AusHealth Report	C Shadbolt	Note	38
10.4	Audit and Risk Committee Workplan	H Clark	Note	46
11	Committee Minutes – Signed / Confirmed			
11.1	Financial Performance and Investment Committee	C Shadbolt	Note	55
11.2	People and Culture Committee	C McLoughlin	Note	66
11.3	Audit and Risk Committee	H Clark	Note	73
11.4	Clinical Governance and Consumer Engagement	S Flint	Note	81
11.5	Statewide Clinical Support Services	J Hartley-Jones	Note	90
12	Abbreviations and Acronyms Guide			95

CALHN Consent Agenda (Post-Publication updates)			
Date	Agenda Item	Update	Page
20/11/2024	1.3	Attachment 4: AusHealth Annual Report for 2023-2024 (linked to <b>Diligent Resource Centre</b> )	-